PROJECT DESCRIPTIONS OF THE AGRICULTURAL AND RURAL DEVELOPMENT ASSOCIATION (ARA) VOLUNTEER PROGRAM

SECTION A: ORPHANAGE HOME AND CHILD CARE

PROJECT A1

Title of project: Orphanage Care at Haven Of Hope Orphanage Complex

Information about the project-host
Name of project-host: Haven Of Hope Orphanage Complex
Address of project-host: PO Box 810, Hebron, IN, 46341. E/R, Ghana
Place: Medie near Nsawam
Region: Eastern
Country: Ghana
Name of director: Madam Rita
Phone: 00233203248726
E-Mail:
Total number of staff (paid and unpaid): 12
Number of paid staff: 1
Total number of volunteers planned in the project mentioned above: 2

This is an orphanage and children's home hosting fifty six (56) children. It is located about an hour drive north of Accra. The project is located on eight (8) acres of land, which also hosts a school of which more than one hundred (100) children from the surrounding communities attend.

The project is interested in an ICT and sports program for the children. The volunteers have the opportunity to play with children, teach them some games, and support them to do their homework. During school sessions, volunteers have the opportunity also of supporting the teaching of the children in various subject areas of interest including mathematics, English language, creative art, I. C. T., Natural science and sports. All the children are being raised on sound Christian principles and foundation.

There are 8 teachers working in the classes that can be supported by volunteers as well as care takers who can be supported by volunteers in their various tasks.

The volunteer stays in the surrounding towns, about thirty minutes drive as well as volunteer quarters on the orphanage campus.
The town has basic infrastructure like electricity, banking, and internet and telephony access. Water is often drawn from underground wells, but treated drinking water is available in the form of plastic bags and bottles (relatively expensive).

**PROJECT A2**

**Title of project: Orphanage Care at Our Faith in God in Akwatia**

**Information about the project-host**

Name of project-host: Our Faith in God Orphanage  
Address of project-host: P. M. B., Akwatia, E/R, Ghana  
Place: Akim Akwatia  
Region: Eastern  
Country: Ghana  
Name of director: Madam Jenevive Oppong  
Phone: 00233244480631/ 00233268292492 Fax:  
E-Mail:  
Total number of staff (paid and unpaid): 4  
Number of paid staff: 4  
Total number of volunteers planned in the project mentioned above: 2

The orphanage is the one of two of its kind in the district. It has a children population of twenty four (24) and was established nearly ten years ago. The entire The orphanage is located in a four room structure and is sited at the northern end of the town. It has an in-house school that has just begun. There are three permanent staff members involved in the day-to-day care of the orphans. There are currently two German volunteers from the Weltwaerts program, on the project.  
Volunteers are at liberty to liaise with the management of the project in identifying possible task areas that could be supported by the volunteers based on interests and needs of the volunteer and the project respectively.  
With regards to infrastructure and utilities, the town can boast of tarred access road, electricity, water, and telephone and internet access. Telephony in Ghana is mostly by handy or mobile phones.  
The housing facilities available to the volunteer are of at least minimum standards; that is to say, the rooms have concrete walls and floor. There is indoor plumbing of the toilets and bath, are basically hygienic.  
The project town which is called Akwatia, is three (3) hours north west of the capital town, Koforidua, and about four (4) hours from the nation's capital, Accra (on a
different route). It is therefore four (4) hours from the coast of the Atlantic. The inhabitants are predominantly of the Akim ethnic group, and their main occupation is farming and mining, especially diamonds.

**PROJECT A3**

Title of project: Orphanage Care at Weep Not Child

Information about the project-host
Name of project-host: Weep Not Child Orphanage
Address of project-host: P. M. B., Akwatia, E/R, Ghana
Place: Akim Akwatia
Region: Eastern
Country: Ghana
Name of director: Madam Jenevive Oppong
Phone: 00233244480631/ 00233268292492 Fax:
E-Mail:
Total number of staff (paid and unpaid): 6
Number of paid staff: 6
Total number of volunteers planned in the project mentioned above: 2

The orphanage has a children population of sixty (60) and was established five years ago. The orphanage is cited in the centre of a town called Akim Adeiso, in the Eastern Region of Ghana. It has an in-house school. The orphanage has staff strength of six, taking responsibilities in the area of cooking, cleaning, administration, income generation and donor sourcing. The children are aged between 5 and 16 years of both sexes. Volunteers are very much integrated in the running of the orphanage, and hence any new ideas of volunteers intended to improve the well being of the orphanage, is much welcome especially, when the idea is well discussed with the administration. With regards to infrastructure and utilities, the town can boast of tarred access road, electricity, water, telephone access and Internet access. The housing facilities available to the volunteer are of minimum standards; that is to say, the rooms have concrete walls and floor. There is no indoor plumbing, but with a toilet and bath.

A maximum of two (2) volunteers are required at any time.

The project town is two (2) hours to the nation’s capital, Accra. The inhabitants are predominantly of the Akan ethnic group, and their main occupation is farming and trading. They are very friendly and very receptive to foreigners.
PROJECT A4

Project-host: Mother care orphanage and welfare home  
Place: Agona Swedru Region: Central Region

2. Number of volunteers: 2

Starting-date: May or September

3. Description of the local project: The project is located in the rural community in Agona Swedru (the district capital), in the Central region of Ghana. The orphans are of mixed gender, whose ages are between few days old to about twenty. It is expected that the project would help improve the development of these forgotten children, in this rural community and the region as a whole. A kindergarten has been opened in 2009 and volunteers can support the kindergarten team. The idea is to accommodate the volunteer at the project site itself as most support is needed in the busy morning hours and in the evenings when the children come back home from school. During the day, children of the orphanage attend schools both in the orphanage and in town.

Description of the tasks of the volunteer: Guide orphans in educational issues and free-time-programs; support the everyday functioning of the orphanage, care for children. In the mornings while most children are at school, volunteers can look after the youngest once and assist the staff with organisational tasks: such as cooking, cleaning, washing. Also, volunteers can assist the staff in the kindergarten. Playing with the kids, singing with them or teaching them life-skills is a key part in the kindergarten. The actual tasks can vary according to the projects current needs and depend on the volunteers own initiative. Volunteers can also assist the teachers in the new school established in the orphanage.

PROJECT A5

Title of project: Orphanage Care at Blessed Little Angels Complex

2. Information about the project-host:
Name of project-host: Blessed Little Angels Children's Home  
Address of project-host: P. O. Box SW 544, Agona Swedru, C/R, Ghana  
Place: Gomoa Aboso  
Region: Central
Country: Ghana
Name of director: Mr. Woagre
Phone: 00233540811381 Fax:
E-Mail:
Total number of staff (paid and unpaid): 3
Number of paid staff: 3
Total number of volunteers planned in the project mentioned above: 2

**Description of the local project where the volunteer will be working:**
The home, which doubles as a school has a children population of fifty (50) and was established nine years ago. The orphanage is cited in the centre of a town called Gomoa Aboso, in the Central Region of Ghana. It has no in-house school, and hence the children attend school outside the orphanage. The orphanage has staff strength of seven, taking responsibilities in the area of cooking, cleaning, administration, income generation and donor fund sourcing. The children are aged between 5 and 16 years of both sexes. Volunteers are very much integrated in the running of the home, and hence any new ideas of volunteers intended to improve the well being of the place, is much welcome especially, when the idea is well discussed with the administration. With regards to infrastructure and utilities, the town can boast of tarred access road, electricity, water, telephone access and Internet access. The housing facilities available to the volunteer are of minimum standards; that is to say, the rooms have concrete walls and floor. There is indoor plumbing with a toilet and bath.

A maximum of **two (2) volunteers** are required at any time.
The project town is one and half (1½) hours to the nation's capital, Accra. It is also twenty (20) minutes from the coast of the Atlantic. The inhabitants are predominantly of the Akan ethnic group, and their main occupation is farming and trading. The farmers mainly produce cereals like maize, cassava oil palm, citrus and cocoa.

**PROJECT A6**

Title of project: Orphanage Care at My Shepered Orphanage Home

**Information about the project-host**
Name of project-host: My Shepered Orphanage Home
Address of project-host: P. O. Box 138, Akwatia
Place: Akwatia
Region: Eastern
Country: Ghana
Name of director: Madam Philomina Asantewa Agyei
Phone: 00233(0)24 3928215
Fax:
E-Mail:
Total number of staff (paid and unpaid): 7
Number of paid staff: 6
Total number of volunteers planned in the project mentioned above: 2

The orphanage is the one of two of its kind in the district. It has a children population of twenty four (24) and was established nearly ten years ago. The entire orphanage is located in a four room structure. The orphanage is sited at the northern end of the town. It has an in-house school that has just begun. There are three permanent staff members involved in the day-to-day care of the orphans. There are currently two German volunteers from the Weltwaerts program and one short-term volunteer, on the project.
Volunteers are at liberty to liaise with the management of the project in identifying possible task areas that could be supported by the volunteers based on interests and needs of the volunteer and the project respectively.
With regards to infrastructure and utilities, the town can boast of tarred access road, electricity, water, and telephone and internet access. Telephony in Ghana is mostly by handy or mobile phones.
The housing facilities available to the volunteer are of at least minimum standards; that is to say, the rooms have concrete walls and floor. There is indoor plumbing of the toilets and bath, are basically hygienic.
The project town which is called Akwatia, is three (3) hours north west of the capital town, Koforidua, and about four (4) hours from the nation's capital, Accra (on a different route). It is therefore four (4) hours from the coast of the Atlantic. The inhabitants are predominantly of the Akim ethnic group, and their main occupation is farming and mining, especially diamonds.

**PROJECT A7**

Title of project: Orphanage Care at Weep Not Child Orphanage Home
a. **Address:** Weep Not Child Orphanage Home  
Post Office Box 10, Ahwerease, Near Akim Adeiso, Ghana.

b. **President/Manager:** Mr. Comfort  
c. **Telephone:** +233207594825  
d. **E-Mail:**  
e. **Short description:**  
The orphanage is the one of two of its kind in the district. It has a children population of thirty two (32). The orphanage is sited at the northern end of the town. It has an in-house school that has classes from crèche to Junior High School. With regards to infrastructure and utilities, the town can boast of tarred access road, electricity, water, and telephone access including Internet access. The housing facilities available to the volunteer are of at least minimum standards; that is to say, the rooms have concrete walls and floor. There is no indoor plumbing and the toilets and bath are hygienic but outside the room. The project town which is called Ahwerease, is one and quarter (1¼) hours north-west of Accra. It is therefore about two (2) hours from the coast of the Atlantic. The inhabitants are predominantly of the Akim ethnic group, and their main occupation is farming and commerce.

f. **Areas of work (subjects):**  
- Assist and solving problems among the children of the orphanage.  
- Help the children to do their homework  
- Assist in taking the sick orphans to the hospital  
- Undertake other related tasks as assigned to by the management of the orphanage  
- Volunteers can also assist in teaching in the school

g. **Number of staff (paid / non-paid):** 20

h. **Number of weltwärts volunteers being applied for in this application:** 2

i.  
**Volunteer Place:**
Short description (tasks, aims, expected results)
The volunteers are expected to assist in the daily chores in the orphanage including, where they can be involved in:

- Assist in solving problems among the children of the orphanage
- Help the children to do their homework
- Assist in taking the sick orphans to the hospital
- Undertake other related tasks as assigned to by the management of the orphanage.

Assisting the teachers will involve:

- the preparation of learning materials
- Correct exercises of children
- Assist in maintaining class discipline
- assist in teaching the children in reading and basic mathematics
- Undertake other activities including sports programs

PROJECT A8

Title of project: Orphanage Care at Hour of Grace Orphanage Home

Address: Hour of Grace Orphanage
Post Office Box 15, Huhunya via Koforidua, Ghana.

a. President/Manager: Mr. Lawrence (Director)
b. Telephone: +233508005071
c. E-Mail: graceorphanage@yahoo.com

d. Short description:
The orphanage is the one of two of its kind in the district. It has a children population of sixty six (66). The orphanage is sited at the northern end of the town. It has an in-house school that has classes from crèche to Junior High School. With regards to infrastructure and utilities, the town can boast of tarred access road, electricity, water, and telephone access. Internet access is
about fifteen (15) minutes away. The housing facilities available to the volunteer are of at least minimum standards; that is to say, the rooms have concrete walls and floor. There is indoor plumbing and the toilets and bath are hygienic.

The project town which is called Koforidua, is two (2) hours north of Accra (on a different route). It is therefore two (2) hours from the coast of the Atlantic. The inhabitants are predominantly of the Akim ethnic group, and their main occupation is farming and commerce.

e. **Areas of work (subjects):**
   - Assist and solving problems among the children of the orphanage.
   - Help the children to do their homework
   - Assist in taking the sick orphans to the hospital
   - Undertake other related tasks as assigned to by the management of the orphanage
   - Volunteers can also assist in teaching in the school

f. **Number of staff (paid / non-paid):** 20

g. **Number of weltwärts volunteers** 2 being applied for in this application

**Volunteer Place:**

Short description (tasks, aims, expected results)

The volunteers are expected to assist in the daily chores in the orphanage including, where they can be involved in:

- Assist in solving problems among the children of the orphanage
- Help the children to do their homework
- Assist in taking the sick orphans to the hospital
- Undertake other related tasks as assigned to by the management of the orphanage.

Assisting the teachers will involve;

- the preparation of learning materials
- Correct exercises of children
- Assist in maintaining class discipline
- assist in teaching the children in reading and basic mathematics

Undertake other activities including sports programs
PROJECT A9

Project Title: Care Assistantship in Charis Orphanage

a. Address: Charis Orphanage
   Post Office Box MK 143, Mankessim, Ghana.

Manager: Md. Nancy Edith Botchwey (Director)

a. Telephone: +233205843223
b. E-Mail: charischildren'shome@yahoo.com
c. Short description: This is a social intervention project for the children from the surrounding villages in this peri-urban community.

For now 8 children are at the orphanage. With ages ranging from 6 to 11 years. The project is located Near the Obaatanpa Hotel at the Twafo New site, in Mankessim. The orphanage has a staff of three.

Areas of work (subjects):

   Two volunteers are expected on the project.

The volunteers are expected to assist in the daily chores in the orphanage including,
   where they can be involved in:

• Assist in solving problems among the children of the orphanage
• Help the children to do their homework
• Assist in taking the sick orphans to the hospital
• Undertake other related tasks as assigned to by the management of the orphanage.

SECTION B: SCHOOL PROJECTS

PROJECT B1

Title of project: Teaching Assistantship at Butterfly International School
Information about the project-host:
Name of project-host: Butterfly International School
Address of project-host: P. O. Box SW 675, Agona Swedru, C/R, Ghana
Place: Gada, via Kasoa
Region: Central Region
Country: Ghana
Name of Director: Mr. Kingsley Addy
Phone: 00233201484660
E-Mail:
Total number of staff (paid and unpaid): 19
Number of paid staff: 19
Total number of volunteers planned in the project mentioned above: 2

Description of the local project where the volunteer will be working:
This school is a social community initiative to augment the only government school available in the community. It has classes from the Creche, kindergarten through to primary five class. The pupil population stands at 130, whiles the teaching staff population is 8. The volunteer is expected to augment the efforts of the teaching staff by assisting some of the teaching and learning activities in some targeted classes. The project is aimed at providing the opportunity to children who are not having access to educational facilities in the area.

The project is located in a peri-urban suburb of Kasoa, called Gada in the Ewutu Senya East District of the Central region. The town has a population of about two thousand (2,000). Being in a rural but peri-urban community, the community can boast of all the necessary basic social amenities. Its road network however is under development.

Description of the tasks of the volunteer:
1. To understudy the designed educational curriculum of the school
2. To undertake activities and programmes to engender interest in the students
3. To assist other staff in their duties
4. To assist in the assessment modules for the students
5. To teach some of the selected courses in the school.

PROJECT B2

Title of project: Teaching Assistantship at Juliana Preparatory School

Name of project-host: Juliana Preparatory School
Address of project-host: P. O. Box 2640 Koforidua, E/R, Ghana
Place: Koforidua
Region: Eastern Region
Country: Ghana
Name of director: Mr. Frederick Osei Owusu
Phone: 00233209706612 Fax:
E-Mail:
Total number of staff (paid and unpaid): 12
Number of paid staff: 12
Total number of volunteers planned in the project mentioned above: 2

Description of the local project where the volunteer will be working:
This is a school project that caters for children between the ages of 4 and 16 years. There are three sections of this project. These are kindergarten (age 4-6), primary (age 6-12) and Junior High (age 13-16) schools. The teaching staff strength stands at eighteen (18). The pupils and students on the other hand, are about 390 in number. Subjects studied in the school which can be of interest to the volunteers include Mathematics, English Language, Science, I.C.T. and Creative art.
Due to the high class populations, the teachers are often over-burdened by the numerous tasks. The volunteer's presence is to offer support to these teachers to facilitate the smooth delivery of quality education for the children.
There is a placement vacancy of two (2) volunteers to support any of the two sections, especially the Primary and Junior High.
This project is located in a town called Koforidua in the New Juabeng Municipality. This is the capital town of the Eastern region of Ghana. The town can boast of basic social amenities such as pipe borne water, electricity and access to telecommunication platforms including mobile telephony and internet.
The town, which is located at the north eastern part of the capital, is surrounded by hills with a relatively green flora. The population is about 50,000 inhabitants. The climate is often cool for most parts of the year. The project area is near also to some tourist sites of attraction including some high mountains, the Boti waterfalls and the Aburi Botanical Gardens; all of which are within 45 minutes drive. The national capital Accra is 80 minutes drive.

**PROJECT B3**

Title of project: Teaching Assistantship in a L. A. Basic School, Asuotwene

Information about the project-host:
Name of project-host: Alafia Local Authority Basic School
Address of project-host: P. O. Box Al 96, Alafia via Adaeso, E/R, Ghana
Place: Alafia, via Adaeso
District/ Municipality: 
Region: Eastern 
Country: Ghana 
Name of director: Mr. Asamoah Amankwah Kennedy 
Phone : 00233277165466 Fax: 
E-Mail: 
Total number of staff (paid and unpaid): 14 
Number of paid staff: 14 
Total number of volunteers planned in the project mentioned above: 2 

Description of the local project where the volunteer will be working:  
This project is located in the community called Alafia near the town of Asuotwene in the Eastern Region of Ghana. This is an effort by the central government to provide basic education for children between 4 and 16 years of age. The school has classes from the Kindergarten, six primary classes and three classes of the Junior High Schools. The town is a rural community with a population of nearly one thousand. The town is connected to the national electric grid and there access to drinking water, telephony and internet. There is a district Hospital fifteen minutes away, and that is the distance from the town to the district capital. The town is also two hours from the national capital, Accra. There is the need for some volunteers to augment the efforts of the available staff in the school. The volunteer would be expected to assist in the teaching of the pupils in some subjects as English, Mathematics, Science, Creative Art and Sports. It is also expected that the presence of the volunteer will motivate the pupils in the school. Volunteers can also assist to organise the students to form clubs and associations to deal with some social skills and knowledge including that for the German Language study.

PROJECT B4
Title of project: Teaching Assistantship in the GCD Basic School, Akwatia 

Information about the project-host 
Name of project-host: Ghana Consolidated Diamond Basic Scoool 
Address of project-host: P. O. Box 69, Akwatia, E/R, Ghana 
Place: Akim Akwatia 
Region: Eastern
Country: Ghana
Name of director: Mr. Winfred Klukpui
Phone: 00233242202914 Fax:
E-Mail:
Total number of staff (paid and unpaid): 15
Number of paid staff: 15
Total number of volunteers planned in the project mentioned above: 2

Description of the local project where the volunteer will be working:
This project is located in the town of Akwatia in the Eastern Region of Ghana. This is an effort by the central government to provide basic education for children between 4 and 16 years of age. The school has classes from the Kindergarten, six primary classes and three classes of the Junior High Schools. The town is a district capital with a population of nearly ten thousand. The town is connected to the national electric grid and there access to drinking water, telephony and internet. There are three medium sized Hospitals in the town. The town is four hours from the national capital, Accra. There is the need for some volunteers to augment the efforts of the available staff in the school. The volunteer would be expected to assist in the teaching of the pupils in some subjects as English, Mathematics, Science, Creative Art and Sports. It is also expected that the presence of the volunteer will motivate the pupils in the school. Volunteers can also assist to organise the students to form clubs and associations to deal with some social skills and knowledge including that for the German Language study.
PROJECT B5

Title of project: Primary and Pre-School Teaching at Saint John's Preparatory

Information about the project-host:

Name of project-host: Saint John's Preparatory
Physical address of project-host: P. O. Box SW 705, Agona Swedru, C/R, Ghana
Place: Agona Swedru
Region: Central
Country: Ghana
Name of director: Mr. Nyame
Telephone 00233(0)24 6780046
Fax: -
E-Mail: -
Number of paid staff: 12 (general) 6(Primary school)
Number of volunteers planned in the project mentioned above: 2

(Description of the local project where the volunteer will work:)
This institutional effort is aimed at providing basic educational opportunities to most rural and peri-urban poor. Children are mainly from mothers selling in the streets of the town who cannot afford to move longer distances to send their wards to school, and who use to formally shy away from their children's education. The children population is nearing 180. The school is located in the heart of the town of Agona Swedru. Tholunte town is a municipal capital with a population of 40,000. The town can boast of basic social amenities including pipe-born water, electricity and telecommunication facilities. There are banks, post offices and a large market.
The volunteer would be expected to assist in the teaching of the pupils in some subjects as English, Mathematics, Science, Creative Art and Sports. It is also expected that the presence of the volunteer will motivate the pupils in the school. Volunteers can also assist to organise the students to form clubs and associations to deal with some social skills and knowledge.
**PROJECT B6**

**Title of project:** Teaching Assistantship at Life Gate International School

**Information about the project-host**

Name of project-host: Life Gate International School  
Address of project-host: P. O. Box 99, Kasoa, C/R, Ghana  
Place: Nyanyano Road, Kasoa  
Region: Central Accra  
Country: Ghana  
Name of director: Mr. Sarpong  
Phone: 00233249852648 Fax:  
E-Mail:  
Total number of staff (paid and unpaid): 13  
Number of paid staff: 13  
Total number of volunteers planned in the project mentioned above: 2

This school is a private initiative to augment the few government schools available in the community. It has classes from the Crèche, kindergarten through primary to Junior High. The pupil population stands at 250, whiles the teaching staff population is 13. The volunteer is expected to augment the efforts of the teaching staff by assisting some of the teaching and learning activities in some targeted classes. The project is aimed at providing the opportunity to children who are not having access to educational facilities in the area.

The project is located in a peri-urban, called Kasoa which is a District Capital in the Central region. The town has a population of about ninety thousand (90 000). Being close to Accra, about thirty minutes drive, the community can boast of all the necessary basic social amenities. It however has many slums and poor communities with a very high population growth. This has created a shortfall in the access to educational institutions in the community.
PROJECT B7

Title of project: Teaching Assistantship at Parent Care School

Name of project-host: Parent Care School
Address of project-host: P. O. Box 99, Kasoa, C/R, Ghana
Place: Ogbon Road, Kasoa
Region: Central Accra
Country: Ghana
Name of director: Mrs. Wilson Quainoo
Phone: 00233249852648 Fax:
E-Mail:
Total number of staff (paid and unpaid): 14
Number of paid staff: 14
Total number of volunteers planned in the project mentioned above: 2

Description of the local project where the volunteer will be working:
This school is a private initiative to augment the few government schools available in the community. It has classes from the Crèche, kindergarten through primary to Junior High. The pupil population stands at 450, whiles the teaching staff population is 14.
The volunteer is expected to augment the efforts of the teaching staff by assisting some of the teaching and learning activities in some targeted classes. The project is aimed at providing the opportunity to children who are not having access to educational facilities in the area.

The project is located in a peri-urban, called Kasoa which is a District Capital in the Central region. The town has a population of about ninety thousand (90 000). Being close to Accra, about thirty minutes drive, the community can boast of all the necessary basic social amenities. It however has many slums and poor communities with a very high population growth. This has created a shortfall in the access to educational institutions in the community.
**PROJECT B8**

**Title of project:** Teaching Assistantship at Pernal Educational Complex

**Information about the project-host**
Name of project-host: Pernal Educational Complex
Address of project-host: P. O. Box 140, AKIM Begoro, E/R, Ghana
Place: Akim Begoro
Region: Eastern Accra
Country: Ghana
Name of director: Reverend. George Opoku Acheampong
Phone : 00233244227534 Fax:
E-Mail:
Total number of staff (paid and unpaid): 13
Number of paid staff: 13
Total number of volunteers planned in the project mentioned above: 2

**Description of the local project where the volunteer will be working:**
This is a school project that caters for children between the ages of 4 and 16 years. There are three sections of this project. These are kindergarten (age 4-6), primary (age 6-12) and Junior High (age 13-16) schools. The teaching staff strength stands at twenty. The pupils and students on the other hand, are about 350 in number. Subjects studied in the school which can be of interest to the volunteers include Mathematics, English Language, Science, I.C.T. and Creative art.

Due to the high class populations, the teachers are often over-burdened by the numerous tasks. The volunteer’s presence is to offer support to these teachers to facilitate the smooth delivery of quality education for the children.

There is a placement vacancy of **two (2) volunteers** to support any of the two sections, especially the Primary and Junior High.

This project is located in a town called Akim Begoro in the Eastern region of Ghana. The town has basic social amenities such as pipe borne water, electricity and access to telecommunication platforms including mobile telephony and internet.

The town, which is located at the north eastern part of the capital, is surrounded by hills with a relatively green flora. The population is about 20,000 inhabitants. The climate is often cool for most parts of the year. The project area is near also to some tourist sites of attraction including some high mountains, the Boti waterfalls and the Aburi Botanical Gardens; all of which are within 45 minutes drive. The national capital Accra is 90 minutes drive.
PROJECT B9

Title of project: Teaching Assistantship at Solomon School

Information about the project-host

Name of school; Solomon School
Proprietress; Mrs Lydia Solomon
Headmaster; Mr Quaye Benjamin
Population; 520
Male; 178
Female; 342
Teaching Staff; 16
Non teaching staff; 6
Postal address; P.O Box KF 2785, Koforidua. E/R
Location; Nsukwaw in Koforidua.
Contact; 0207734057

This is a school project that caters for children between the ages of 4 and 16 years. There are three sections of this project. These are kindergarten (age 4-6), primary (age 6-12) and Junior High (age 13-16) schools. The teaching staff strength stands at sixteen (16). The pupils and students on the other hand, are about 520 in number. Subjects studied in the school which can be of interest to the volunteers include Mathematics, English Language, Science, I.C.T. and Creative art.

Due to the high class populations, the teachers are often over-burdened by the numerous tasks. The volunteer’s presence is to offer support to these teachers to facilitate the smooth delivery of quality education for the children.

There is a placement vacancy of two (2) volunteers to support any of the two sections, especially the Primary and Junior High.

This project is located in a town called Koforidua in the New Juabeng Municipality. This is the capital town of the Eastern region of Ghana. The town can boast of basic social amenities such as pipe borne water, electricity and access to telecommunication platforms including mobile telephony and internet.

The town, which is located at the north eastern part of the capital, is surrounded by hills with a relatively green flora. The population is about 50,000 inhabitants. The climate is often cool for most parts of the year. The project area is near also to some tourist sites of attraction including some high mountains, the Boti waterfalls and the Aburi Botanical
PROJECT B10

Title of project: Teaching Assistantship at Victory Preparatory School

Information about the project-host

Name of project-host: Victory Preparatory School
Address of project-host: P. O. Box 88, AKIM Begoro, E/R, Ghana
Place: Akim Begoro
Region: Eastern Accra
Country: Ghana
Name of director: Reverend. I. K. Acheampong
Phone: 00233243989881 Fax:
E-Mail:
Total number of staff (paid and unpaid): 14
Number of paid staff: 14
Total number of volunteers planned in the project mentioned above: 2

Description of the local project where the volunteer will be working:
This is a school project that caters for children between the ages of 4 and 16 years.
There are three sections of this project. These are kindergarten (age 4-6), primary (age 6-12) and Junior High (age 13-16) schools. The teaching staff strength stands at twenty.
The pupils and students on the other hand, are about 180 in number. Subjects studied in the school which can be of interest to the volunteers include Mathematics, English Language, Science, I.C.T. and Creative art.
Due to the high class populations, the teachers are often over-burdened by the numerous tasks. The volunteer’s presence is to offer support to these teachers to facilitate the smooth delivery of quality education for the children.
There is a placement vacancy of two (2) volunteers to support any of the two sections, especially the Primary and Junior High.
This project is located in a town called Akim Begoro in the Eastern region of Ghana. The town has basic social amenities such as pipe borne water, electricity and access to telecommunication platforms including mobile telephony and internet.
The town, which is located at the north eastern part of the capital, is surrounded by hills with a relatively green flora. The population is about 20,000 inhabitants. The climate is often cool for most parts of the year. The project area is near also to some tourist sites of attraction including some high mountains, the Boti waterfalls and the Aburi Botanical Gardens; all of which are within 45 minutes drive. The national capital Accra is 2 hours minutes drive.

**PROJECT B11**

**Title of project:** Teaching Assistantship at Victoryland Preparatory School

Information about the project-host

Name of school; Victoryland Preparatory School
Proprietress; Madam Victoria Agbenyagah Hulletey
Headmaster; Mr Quaye Benjamin
Population; 450
Male; 210
Female; 240
Teaching Staff;15
Non teaching staff; 4
Postal address; P. O. Box 1231, Koforidua, E/R
Location; Betom in Koforidua.
Contact; +233203001710

This is a school project that caters for children between the ages of 4 and 16 years. There are three sections of this project. These are kindergarten (age 4-6), primary (age 6-12) and Junior High (age 13-16) schools. The teaching staff strength stands at sixteen (16). The pupils and students on the other hand, are about 520 in number. Subjects studied in the school which can be of interest to the volunteers include Mathematics, English Language, Science, I.C.T. and Creative art.

Due to the high class populations, the teachers are often over-burdened by the numerous tasks. The volunteer’s presence is to offer support to these teachers to facilitate the smooth delivery of quality education for the children.
There is a placement vacancy of **two (2) volunteers** to support any of the two sections, especially the Primary and Junior High.

This project is located in a town called Koforidua in the New Juabeng Municipality. This is the capital town of the Eastern region of Ghana. The town can boast of basic social amenities such as pipe borne water, electricity and access to telecommunication platforms including mobile telephony and internet.

The town, which is located at the north eastern part of the capital, is surrounded by hills with a relatively green flora. The population is about 50,000 inhabitants. The climate is often cool for most parts of the year. The project area is near also to some tourist sites of attraction including some high mountains, the Boti waterfalls and the Aburi Botanical Gardens; all of which are within 45 minutes drive. The national capital Accra is 80 minutes drive.

---

**PROJECT B12**

Title of project: Teaching Assistantship in the Methodist Basic School, Akwatia

Information about the project-host

Name of project-host: Methodist Basic School

Address of project-host: P. O. Box 70, Akwatia, E/R, Ghana

Place: Akim Akwatia

Region: Eastern

Country: Ghana

Name of director: Rev. Obeng Tuffour

Phone: 00233277441835

E-Mail:

Total number of staff (paid and unpaid): 12

Number of paid staff: 12

Total number of volunteers planned in the project mentioned above: 2

**Description of the local project where the volunteer will be working:**

This project is located in the town of Akwatia in the Eastern Region of Ghana. This is an effort by the central government to provide basic education for children between 4 and 16 years of age. The school has classes from the Kindergarten, six primary classes and three classes of the Junior High Schools. The town is a district capital with a population of nearly ten thousand. The town is connected to the national electric grid and there access
to drinking water, telephony and internet. There are three medium sized Hospitals in the
town. The town is four hours from the national capital, Accra. There is the need for some
volunteers to augment the efforts of the available staff in the school. The volunteer would
be expected to assist in the teaching of the pupils in some subjects as English,
Mathematics, Science, Creative Art and Sports. It is also expected that the presence of
the volunteer will motivate the pupils in the school. Volunteers can also assist to organise
the students to form clubs and associations to deal with some social skills and knowledge
including that for the German Language study.

PROJECT B13

Title of project: Teaching Assistantship at OBEK Preparatory School

Information about the project-host:

Name of project-host: OBEK Preparatory School
Address of project-host: P. O. Box KN 4115, Kaneshie, Accra, GA/R, Ghana
Place: Manhean, via Ablekuma, Accra
Region: Greater Accra
Country: Ghana
Name of director: Mr. Oduro
Phone: 00233244792096 Fax:
E-Mail:
Total number of staff (paid and unpaid): 10
Number of paid staff: 2
Total number of volunteers planned in the project mentioned above: 2

Description of the local project where the volunteer will be working:
This school is a private initiative to augment the few government schools available in the
community. It has classes from the Creche, kindergarten through to primary four class.
The pupil population stands at 90, whiles the teaching staff population is 9.
The volunteer is expected to augment the efforts of the teaching staff by assisting some
of the teaching and learning activities in some targeted classes. The project is aimed at
providing the opportunity to children who are not having access to educational facilities in the area.
The project is located in a peri-urban suburb of Accra, called Manhean in the Ga East District of the Greater Accra region. The town has a population of about five thousand (5,000). Being in a rural but peri-urban community, the community can boast of all the necessary basic social amenities. Its road network however is under development.

**Description of the tasks of the volunteer:**
1. To understudy the designed educational curriculum of the school
2. To undertake activities and programmes to engender interest in the students
3. To assist other staff in their duties
4. To assist in the assessment modules for the students
5. To teach some of the selected courses in the school.

**PROJECT B14**

**Title of project:** Care and Teaching at the Eye of the Lord Day Care Centre

**Address:** Eye of the Lord Day Care Centre  
P.O. Box 83 Nsawam-Adoagyiri, Ghana.

**Place:** Dzatsui – New Town, Nsawam-Adoagyiri  
**Region:** Eastern  
**Country:** Ghana  
**Name of director:** Mr. Samuel Kwarpong Darko  
**Phone:** 00233245222485  
**E-Mail:**

**Total number of staff (paid and unpaid):** 4  
**Number of paid staff:** 4  
**Total number of volunteers planned in the project mentioned above:** 2
Description of the local project where the volunteer will be working:
This school is a private initiative to augment the few government schools available in the community. It has classes from the Creche, kindergarten through to primary one class. The pupil population stands at 50, whiles the teaching staff population is 4.
The volunteer is expected to augment the efforts of the existing staff by assisting some of the activities including cleaning, sharing games and rhymes with the children. The project is aimed at supporting the working parents in the community.
The project is located in a peri-urban suburb of Nsawam, called Adoagyir in the Nsawam District of the Eastern region. The town has a population of about five thousand (5,000). Being in a rural but peri-urban community, the community can boast of all the necessary basic social amenities. Its road network is under development.

Description of the tasks of the volunteer:
1. To understudy the designed educational and co-curricula activities of the school
2. To undertake activities and programmes to boost interest in the children
3. To assist other staff in their duties
4. To assist in the assessment modules for the students
5. To take up other responsibilities as assigned to by authorities of the school.

PROJECT B15

Title of project: Teaching Assistantship at Royal Kings & Queens school

Information about the project-host:

Name of project-host: Royal Kings & Queens school
Address of project-host: P.O. Box 30, Breman Kuntanase, C/R., Ghana
Place: Breman Kuntanase, Central Region
Region: Central
Country: Ghana
Name of director: Mr. Emmanuel Nkrumah Kwaku Assan
Phone: +233(0)262138235 or +233(0)242771424
E-Mail: Vacda.ghana@mail.com
Total number of staff (paid and unpaid): 7
Number of paid staff: 5
Total number of volunteers planned in the project mentioned above: 2
Description of the local project where the volunteer will be working:
This school is a private initiative to augment the few government schools available in the community. It has classes from the kindergarten through to primary six class. The pupil population stands at 130, whiles the teaching staff population is 9.
The volunteer is expected to augment the efforts of the teaching staff by assisting some of the teaching and learning activities in some targeted classes. The project is aimed at providing the opportunity to children who are not having access to educational facilities in the area.
The project is located in a typical rural community, called Breman Kuntenase in the Asikuma-Odoben-Brakwa district of the Eastern region. The town has a population of about five thousand (2000). Being in a rural community, the community can only boast of the necessary basic social amenities. Its road network however is under development.

Description of the tasks of the volunteer:
1. To understudy the designed educational curriculum of the school
2. To undertake activities and programmes to engender interest in the students
3. To assist other staff in their duties
4. To assist in the assessment modules for the students
5. To teach some of the selected courses in the school.

PROJECT B16

Title of project: Teaching Assistantship at Adeiso Methodist Junior High school

Information about the project-host:

Name of project-host: Adeiso Methodist Junior High school
Address of project-host: P.O. Box 61, Adeiso, E/R., Ghana
Place: Amaakrom, via Adeiso-Bawjiase route, Eastern Region
Region: Eastern
Country: Ghana
Name of director: Mr. Richmond Laryea Adjei
Phone: +233(0)244219169
E-Mail: Niilaryea99@yahoo.co.uk
Total number of staff (paid and unpaid): 15
Number of paid staff: 15
Total number of volunteers planned in the project mentioned above: 2

Description of the local project where the volunteer will be working:
This school is a government school in the community. It has classes from the Grade 7-9. The pupil population stands at 150, whiles the teaching staff population is 15. The volunteer is expected to augment the efforts of the teaching staff by assisting some of the teaching and learning activities in some targeted classes. The project is aimed at providing the opportunity to children who are not having access to educational facilities in the area.

The project is located in a typical rural community, called Amaakrom, via Adeiso-Bawjiase route in the South Akim district of the Eastern region. The town has a population of about five thousand (1,000). Being in a rural community, the community can only boast of the necessary basic social amenities. Its road network however is under development.

**Description of the tasks of the volunteer:**
1. To understudy the designed educational curriculum of the school
2. To undertake activities and programmes to engender interest in the students
3. To assist other staff in their duties
4. To assist in the assessment modules for the students
5. To teach some of the selected courses in the school.

**PROJECT B17**

Title of project: Teaching Assistantship at Saint Kings International School

Information about the project-host:

Name of project-host: Saint Kings International School
Address of project-host: House Number 12, Kings Street, Gomoa Biakoye, via Gomoa Budumbram, C/R., Ghana
Place: Gomoa Biakoye, via Gomoa Budumbram, Central Region
Region: Central
Country: Ghana
Name of director: Mr. Joseph Kingsley Eshun
Phone: +233(0)24103797
E-Mail: st.kingscollege@yahoo.com
Total number of staff (paid and unpaid): 24
Number of paid staff: 24
Total number of volunteers planned in the project mentioned above: 2

**Description of the local project where the volunteer will be working:**
This school is a private initiative to augment the inadequate government schools in the community. It has classes from the Grade 1 - 12. The pupil population stands at 110, whiles the teaching staff population is 16.

The volunteer is expected to augment the efforts of the teaching staff by assisting some of the teaching and learning activities in some targeted classes. The project is aimed at providing the opportunity to young people who are not having access to educational facilities in the area.

The project is located in a rural and peri-urban community, called Gomoa Biakoye, via Gomoa Budumbram, in the Awutu Senya East district of the Central region. The town has a population of about four thousand (4,000). Being in a peri-urban community, the community can boast of the necessary basic social amenities. It’s road network however is under construction.

**LIST OF HOSPITALS THAT ARE AVAILABLE FOR ARA VOLUNTARY SERVICE (MTV) - GHANA**

C1. Name of project-host: Ghana Consolidated Diamond Hospital

Address of project-host: P. O. Box. 26, Akwatia, E/R, Ghana

Place: Akwatia

Region: Eastern

Country: Ghana

Name of director: Mr. Krampah

Phone: 00 233546484383

Fax:

E-Mail:

Total number of staff (paid and unpaid): 120
Number of paid staff: 118

Total number of volunteers planned in the project mentioned above: 3

Description of the local project where the volunteer will be working:

This hospital is serving the people of Akwatia and its surrounding communities in the Eastern region of Ghana. It is the second hospital in the town. It provides both in-patient and out-patient services. Though it is not a specialist hospital, this hospital provides very good services for the immediate and surrounding communities. The staff strength stands at 120, and the in-patient bedding capacity stands at 85. The hospital is very much volunteer friendly, as a number of volunteers have volunteered in the hospital all this while. There is room for both professional health volunteers and non-professionals but with high interest and motivation. There is a placement vacancy for three (3) volunteers at a time.

With regards to infrastructure and utilities, the town can boast of tarred access roads, electricity, water, and telephone access. Internet access is about forty (40) minutes away. The housing facilities available to the volunteer are of minimum standards; that is to say, the rooms have concrete walls and floor. There is indoor plumbing and the toilets and bath are hygienic.

The project town which is called Akwatia, is three (3) hours north west of the capital town, Koforidua, and about four (4) hours from the nation's capital, Accra (on a different route). It is therefore four (4) hours from the coast of the Atlantic. The inhabitants are predominantly of the Akim ethnic group, and their main occupation is farming and mining.

They mainly produce cereals like maize, cassava oil palm, citrus and cocoa. In the mining sector they are known for predominantly diamonds, and to a lesser extent, gold.

C2. Name of project-host: Seventh Day Adventist Hospital

Address of project-host: Private Mail Bag, Koforidua, E/R, Ghana

Place: Koforidua

Region: Eastern

Country: Ghana

Name of director: Dr. Henaku Larbi
Phone: 00 233543690665
Fax:
E-Mail:
Total number of staff (paid and unpaid): 40
Number of paid staff: 40
Total number of volunteers planned in the project mentioned above: 2

Description of the local project where the volunteer will be working:

This hospital is serving the people of Koforidua and its surrounding communities in the Eastern region of Ghana. It is the second hospital in the town, and its services support those being offered by the regional hospital. It provides both in-patient and out-patient services. It is a mission hospital operated by the Seventh Day Adventist Church, but open to the public. Though it is not a specialist hospital, this hospital provides very good services for the immediate and surrounding communities. The staff strength stands at 70, and the in-patient bedding capacity stands at 50. The hospital is very much volunteer friendly, as a number of volunteers have volunteered in the hospital all this while. There is room for both professional health volunteers and non-professionals but with high interest and motivation. There is a placement vacancy for two (2) volunteers at a time.

This project is located in a town called Koforidua in the New Juabeng Municipality. This is the capital town of the Eastern region of Ghana. The town can boast of basic social amenities such as pipe borne water, electricity and access to telecommunication platforms including mobile telephony and internet.

The town, which is located at the north eastern part of the capital, is surrounded by hills with a relatively green flora. The population is about 80,000 inhabitants. The climate is often cool for most parts of the year. The project area is near also to some tourist sites of attraction including some high mountains, the Boti waterfalls and the Aburi Botanical Gardens; all of which are within 45 minutes drive. The national capital Accra is 80 minutes drive.
C3. Name of project-host: Swedru Government Hospital

Physical address of project-host: P. O. Box SW 29, Agona Swedru, C/R

Place: Beebiniha, Agona Swedru

Region: Central

Country: Ghana

Name of director: Dr. Jojoba

Telephone: 00233(0)20 8158406

Fax:

E-Mail:

Number of paid staff: 90 (General staff) 10 (Health Assistants)

Number of volunteers planned in the project mentioned above: 3

Description of Project Area:

This project is located in the central region, in a town called Agona Swedru. It is a hospital established and run by the Central Government. It is a developing hospital as new structures continue to spring up to cater for increasing needs of the health delivery efforts of the hospital. The town has a population of about 60,000. The municipal hospital serves as a special hospital and a referral centre for the entire Agona Swedru and even other surrounding communities such as Gomoa, a number of smaller Agona Communities. Volunteers would be expected to assist Nurses and doctors in the health delivery in the Hospital. Agona Swedru is twenty minutes drive from the atlantic ocean. There are basic infrastructure like water, electricity and telecommunication facilities.
C4. Name of project-host: *Our Lady of Grace Hospital*

Physical address of project-host:  *P. O. Box , Agona Swedru, C/R*

Place:  *Breman Asikuma, Central Region*

Region:  *Central*

Country:  *Ghana*

Name of director:  *Sister Luise Ruperez*

Telephone:  *00233(0)244782729*

Fax:  

E-Mail:  

Number of paid staff:  *110 (General staff)*

Number of volunteers planned in the project mentioned above:  *2*

Description of the local project:

This project is located in the central region, in a town called Breman Asikuma. It is a hospital established and run by the Catholic church. It is now being partnered to some extent by the government. Some of the senior staff are expatriate staff from Europe. It is a very fast developing hospital as new structures continue to spring up to cater for increasing needs of the health delivery efforts of the hospital. The town has a population of about 35,000. The community hospital serves as a special hospital and a referral centre for the entire Breman Asikuma and even other surrounding communities such as Ajumako, Mankessim and even Agona Swedru areas. Volunteers would be expected to assist Nurses and doctors in the health delivery in the Hospital.
TASKS AVAILABLE TO A VOLUNTEER

Description of the tasks of the volunteer:

- Provide assistance to doctors and other medical staff in the medical care of patients in a Hospital.
- Under-study the working health professionals.
- To undertake other activities and programmes to be prescribed by doctors and other supporting medical Team.

Description of the tasks of the volunteer:

Generally a volunteer’s role can range from observational to basic assistance, depending on their level of prior experience. Volunteers will be assisting local staff in various departments of the hospital like Gynecology, Maternity, Eye Clinic, Obstetrics, Pediatrics, Laboratory and Surgery. Changing bandages, taking vital statistics like blood pressure, body weight, temperature among others, and contributing to education about basic prevention are examples of how volunteers engage in this type of placement. The actual tasks can vary according to the project’s current needs and depend on the volunteer’s own initiative.

Title of Project:

C6. Health Assistantship in a Reproductive Health and Child Welfare Centre, Agona Swedru, Ghana

<table>
<thead>
<tr>
<th>Name of the organization</th>
<th>Reproductive Health and Child Welfare Centre</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>Address: P. O. Box 29, Agona Swedru, C/R</td>
</tr>
<tr>
<td>Website</td>
<td></td>
</tr>
<tr>
<td>Type of organization</td>
<td>public / private / civic</td>
</tr>
<tr>
<td>Name of representative</td>
<td>Mr. Enouch Koomson</td>
</tr>
<tr>
<td>Function of representative</td>
<td>Municipal Disease Control Officer</td>
</tr>
<tr>
<td><strong>Telephone number of representative</strong></td>
<td>+233 247616726</td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td><strong>E-mail address of representative</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Name of volunteers’ responsible</strong></td>
<td>Miss. Regina Animpong / Miss. Opare</td>
</tr>
<tr>
<td><strong>Function of volunteers’ responsible</strong></td>
<td>Mentor / Line Health Officer</td>
</tr>
<tr>
<td><strong>Telephone number of volunteers’ responsible</strong></td>
<td>+233244856392</td>
</tr>
<tr>
<td><strong>E-mail address of volunteers’ responsible</strong></td>
<td><a href="mailto:Jessynerino472@yahoo.com">Jessynerino472@yahoo.com</a></td>
</tr>
</tbody>
</table>
| **Description of the organization (main goals, activities etc.)** | To open opportunities for children to optimise their potentials in life  
To provide health care for new mothers and neo-natal and young babies and children  
To satisfy the Millennium Development Goals on health  
To reduce and possibly eradicate the six (6) childhood killer diseases in the community |
| **Total number of employees in the organization** | 18 |
| **B – Information on the volunteer placement** | |
| **Function and tasks of the volunteers** | Understudy the existing professional health officers and caregivers  
Undertake supporting services, including weight management of children, vaccination regimes for children after birth,  
Assist staff at the centre to educate the mothers on hygiene and healthy nutrition for themselves and their babies  
Undertake other related tasks as assigned by the management of the centre |
| **Requirements of the volunteers (age, gender, expectations, qualification, experience, languages etc.)** | Education: High school (minimum)  
Interest or experience in child care would be an advantage.  
Age: 18 (minimum)  
Gender: Any  
Language: Working knowledge of English  
Experience: non (but interest is important) |
| **Possible working hours of the volunteers** | 08:00 to 16:00 GMT |
| Specific rules for the volunteers / Code of conduct | To abide by the code of ethics of the medical and health workers and the Rules and regulations of ARA |
| Measures of introduction and regular support of the volunteers | Introduction Meetings  
Orientation Seminars  
Bi-weekly meetings  
Staff meetings |
| Total number of volunteers in the organization | 0 (2 expected from the program) |

**A – Information on the organization**

**Title of Project:**
**C7. Health Assistantship in a Disease Control Unit of the Municipal Health Directorate, Agona Swedru, Ghana**

| Name of the organization | Municipal Disease Control Unit |
| Address | Address: c/o. P. O. Box 29, Agona Swedru, C/R, Ghana |
| Website |  |
| Type of organization | **public** / private / civic |
| Name of representative | Mrs. Nancy Ekyem |
| Function of representative | Municipal Director of Health Services |
| Telephone number of representative | +233 208158406 |
| E-mail address of representative |  |
| Name of volunteers’ responsible | Miss. Regina Animpong / Mr. Nana Aboagye |
| Function of volunteers’ responsible | Mentor / Line Disease Control Officer |
| Telephone number of volunteers’ responsible | +233244856392 |
| E-mail address of volunteers’ responsible | Jessynero472@yahoo.com |
**Description of the organization (main goals, activities etc.)**

- To identify and manage communicable and non-communicable diseases in the Agona West Municipality
- To research and manage the diseases of Tuberculosis, skin diseases and HIV AIDS.
- To satisfy the Millennium Development Goals on health
- To reduce and possibly eradicate such communicable diseases in the community and reduce the prevalence of non-communicable diseases.

**Total number of employees in the organization**

18

---

**B – Information on the volunteer placement**

<table>
<thead>
<tr>
<th>Function and tasks of the volunteers</th>
<th>Understudy the existing professional health officers and related professionals</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Assist Professional staff to Undertake supporting services, research, vaccine administration</td>
</tr>
<tr>
<td></td>
<td>Assist staff at the centre to move to out-lying rural communities for outreach programmes</td>
</tr>
<tr>
<td></td>
<td>Undertake other related tasks as assigned by the management of the centre</td>
</tr>
</tbody>
</table>

**Requirements of the volunteers (age, gender, expectations, qualification, experience, languages etc.)**

- Education: High school (minimum)
- Interest or experience in health care would be an advantage.
- Age: 18 (minimum)
- Gender: Any
- Language: Working knowledge of English
- Experience: non (but interest is important)

**Possible working hours of the volunteers**

08:00 to 16:00 GMT

**Specific rules for the volunteers / Code of conduct**

To abide by the code of ethics of the medical and health workers and the Rules and regulations of ARA

**Measures of introduction and regular support of the volunteers**

- Introduction Meetings
- Orientation Seminars
- Bi-weekly meetings
- Staff meetings
| Total number of volunteers in the organization | 0 (2 expected from the program) |